



MEMORANDUM
Harvey Ruvin
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INLUC
Agenda Item No. 6 (C)

TO: Honorable Chairperson Natacha Seijas
and Members of the Infrastructure and
Land Use Committee

DATE: September 25, 2006

FROM: Kay M. Sullivan, Director
Clerk of the Board

SUBJECT: Approval of Commission
Committee Minutes

The following Clerk's Summary of Minutes are submitted for approval by the Infrastructure and Land Use Committee:

➤ May 24, 2006

KS:jt
Attachment



Stephen P. Clark
Government Center
111 N.W. 1st Street
Miami, FL 33128

CLERK'S SUMMARY OF Meeting Minutes

Infrastructure and Land Use Committee

Natacha Seijas (13) Chair; Jose "Pepe" Diaz (12) Vice Chair; Commissioners Audrey M. Edmonson (3), Carlos A. Gimenez (7), Barbara J. Jordan (1), and Dorrin D. Rolle (2)

BUDGET WORKSHOP

Wednesday, May 24, 2006

2:00 PM

COMMISSION CHAMBERS

Members Present: Jose "Pepe" Diaz, Carlos A. Gimenez, Barbara J. Jordan, Natacha Seijas.

Members Absent: Audrey M. Edmonson, Dorrin D. Rolle.

Members Late: None.

Members Excused: None.

1A INVOCATION

1B PLEDGE OF ALLEGIANCE

1C ROLL CALL

Report: *The following staff members were present:
Assistant County Manager Roger Carlton;
Assistant County Attorney Craig Collier; and
Deputy Clerk Zorana Gainer.*

*Chairwoman Seijas called the workshop to order
at 2:12 p.m.*

1D CHAIRPERSON

1D1

061578 Report
REMARKS FROM CHAIRPERSON SEIJAS

1E SPECIAL PRESENTATION

1E1

061579 Special Presentation**BUDGET PRESENTATION BY OFFICE OF STRATEGIC
BUSINESS MANAGEMENT DIRECTOR****Report:** *Water and Sewer Department*

Ms. Jennifer Glazer-Moon, Budget Director, Office of Strategic Business Management (OSBM) expressed appreciation to committee members for their involvement in the budget process. She opened with discussion regarding the recommended fee increases imposed upon the Water and Sewer Department (WASD) and the Solid Waste Management (SWM) Department. Ms. Glazer-Moon stated the recommendation for the proposed budget for Water and Sewer provided for an increase which was consistent with maintenance and entailed a 4.5 percent increase to retail customers' average monthly bill excluding lifeline customers. She noted a rate consultant was hired to review allocation of costs to ensure the rates to wholesale customers were consistent with the delivery of service.

Mr. Peter Velar, Assistant to the Director, Water and Sewer Department, noted the consultant's report would be concluded on June 30, 2006 and would be added to the budget recommendation.

Chairwoman Seijas asked Mr. Velar to provide an accurate number of WASD wholesale customers in Miami-Dade County's municipalities for the past three (3) years.

In response to Chairwoman Seijas' concerns regarding the maintenance issues that needed to be addressed, Mr. John Renfrow, Director, WASD stated the 4.5 percent increase was the first step to correct the maintenance issues.

Commissioner Jordan expressed concern that the increase may be higher than 4.5 percent for low income lifeline customers due to their high water usage. She asked Mr. Renfrow to provide her with a report within 30 days indicating water usage by areas and the increased percentages to these areas.

Mr. Renfrow stated staff was unable to obtain the number of individuals residing within the dwellings; however they would provide the number of single and/or multi-families' usage of

these customers by area.

In response to Commissioner Jordan's inquiry on how the upgrade/replacement of piping were funded and prioritized, Mr. Renfrow said funds were reserved for the replacements, and staff would research the prioritizing of the project.

Commissioner Diaz commented on the capital outlay problem and the need for efficiency within the system. He requested a report outlining efforts to bring capital infrastructure up to par without going over budget and the conditions/costs to make improvements to the water and sewer system.

In response to Commissioner Gimenez's question regarding the operating reserves levels for the Water and Sewer Department, Mr. Velar stated the rate stabilization funds were projected at the end of 2006 to be \$35,000,000 and \$ 37,000,000 in the General Reserve, however these funds would be utilized by next year. He noted collectively the projection declined to \$33,000,000. Mr. Velar explained there was a need for \$90,000,000 of funding over the next five years.

Commissioner Gimenez asked that Mr. Renfrow formulate a plan to assure a continuous supply of water to residents during and after hurricanes.

Solid Waste Department

Ms. Glazer-Moon stated staff was recommending a fee increase of \$50.00 to the household collection fee. This increase, she noted, would support 15 additional bulky waste crews, which would allow for a 7-day turn around of bulky waste pick up, 2 additional litter crews, enhancement of illegal dumping enforcement and accelerating the implementation of automated pick ups.

Chairwoman Seijas and Commissioner Gimenez expressed concerns regarding the amount of the proposed fee increase.

In response to Commissioner Gimenez' question regarding the automated system versus manual labor by a person, Ms. Kathleen Richardson-Woods, Director, Solid Waste Management, explained there would be a total of 177 automated vehicles once they were fully automated, and each

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vehicle would utilize only one person versus the three people it required for manual operation.

Ms. Richardson-Woods noted staff was in the process of purchasing 20 cranes, 31 trash trucks, 25 roll off trucks, and 35 tractor trailers to replace old trucks and enhance the fleet.

Commissioner Gimenez requested a copy of the plans regarding the amount of existing personnel that would be utilized, leaving the department or transferring within the department for additional services. He stated that other municipalities were utilizing home site recycling and suggested the SWM Department explore the possibility of an arrangement where the municipalities would share in the savings and the Department would pick up additional revenue.

In response to Commissioner Diaz' concerns whether the cost of debris removal after a hurricane were factored into the budget, Ms. Glazer-Moon explained the rate assumed normal activity, and hurricane activity funds were held in a separate reserve due to its reimbursement eligibility by FEMA.

Chairwoman Seijas voiced her concern regarding a \$50.00 rate increase being too high for residents.

Commissioner Jordan concurred with Commissioner Seijas' concerns. She noted that utilizing the current personnel for additional Solid Waste services could increase cost tremendously.

Ms. Glazer-Moon provided an overview of the process undertaken by the SWM Department to implement the automated trash pick up services. In conclusion she noted the implementation of automation did not occur at the anticipated rate.

Department of Planning & Zoning

Ms. Glazer-Moon stated staff was considering enhancing the planning function to address 3 specific issues: making sure there were people in the field, enhancing County wide planning efforts and improving progress on Charettes. She noted these were all anticipated to be included within the proposal.

*Ms. Diane O'Quinn Williams, Director,
Department of Planning and Zoning (DP&Z),*

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stated a total of 5 planners, including 1 Junior Planner, 3 Countywide Planners, and 1 Senior Planner were being requested and these have all been funded. She noted the Junior Planner was funded by an overage and the others were funded for the coming year. Ms. O'Quinn Williams also noted there were a total of 16 positions, and as the need arose, overages and resource requirements would be considered in the coming year.

Discussion ensued regarding the amount of positions being requested/approved. Chairwoman Seijas expressed her discomfort with the Department not recommending/approving more positions and Commissioner Gimenez concurred. He also expressed concern regarding the Department having sufficient staff to cover the increasing workload.
Public Works Department

Ms. Jennifer Glazer-Moon stated staff was seeking to enhance the Public Works Department's budget in numerous ways by restoring tree canopies which were lost this past hurricane season, improving traffic flow, installing illuminated street signs, replacing street signs, establishing neighborhood enhancement action teams and adding an in-house sidewalk repair crew. Ms. Glazer-Moon noted all of these things would be funded by the Department.

Commissioner Gimenez expressed concern regarding graffiti removal and asked that it be incorporated into the budget. Ms. Glazer-Moon stated the neighborhood enhancement action team would cover graffiti removal.

Commissioner Diaz thanked Public Works Department Director Esther Calas for extending the school speed zones within the City of Doral to protect children that walked to school.

In response to Chairwoman Seijas' question regarding the budget for school zone traffic lights, Ms. Calas stated there were two (2) contracts that provided for 38 lights to be installed, and these were funded by the People's Transportation Plan.

In conclusion Chairwoman Seijas expressed concern regarding a contract with FEMA which provided funds for drainage, through DERM called DORM. She asked if the County Manager would be recommending that routine drainage contracts be managed by the Public Works

Department.

2 ADJOURNMENT

Report: *There being no further discussion the Budget Workshop adjourned at 4:04 p.m.*